

RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION

FY 2022-2023 No.07  
OFFICIAL MINUTES

October 11, 2022 Regular Meeting

*“Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community.”*

**1. Call to Order**

The Rumson-Fair Haven Regional High School Board of Education regular meeting was held in the Auditorium. The meeting was called to order at 6:33 p.m. by Mrs. McGinty, Board President.

**2. Salute the Flag**

**3. Statement of Compliance**

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

**4. Roll Call**

Mrs. Halcrow	Present	Mrs. McCabe	Present	Mrs. Pattwell	Present
Mrs. Hickey	Present	Mrs. McGinty (President)	Present	Mrs. Thompson	Present
Mr. Kenney (Vice President)	Present	Mr. Page	Present	Mrs. Whitehouse	Present

Also in attendance:

Darren Groh, Superintendent

Sean Cranston, School Business Administrator

Athina Cornell, Lawyer

**5. Welcome of Visitors**

Mrs. McGinty welcomed all visitors to the board meeting.

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**6. Special Recognition**

Acknowledgement of Tenure

- ❖ Jane Knific
- ❖ Justin Langlois
- ❖ Zachary Lorelli
- ❖ Lindsey McPherson
- ❖ Jessica Mentzel
- ❖ Jonathan Pennetti
- ❖ Erika Waltz

**7. Communications**

- ❖ Spring 2022 NJSLA Results - Sarah Fitzgerald, Director of Curriculum  
Melissa Bryan, Supervisor of English & Social Studies  
Jonathan Pennetti - Supervisor of STEM  
- The curriculum team presented the Spring 2022 NJSLA results to the board.

**8. Board Reports**

- ❖ Negotiations - Mrs. McGinty
- ❖ Personnel - Mrs. Pattwell - October 11, 2022
- ❖ Superintendent's Report

**Drills**

TYPE OF DRILL	DATE	TIME	DURATION
Fire Drill	September 14	8:40 a.m.	7 minutes
Evacuation Drill	September 16	8:00 a.m.	14 minutes

**Enrollment**

869 - as of September 30, 2022

**9. Public Comment on Agenda Items**

None at this time



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**10. ACTION ITEMS**

On a **MOTION** made by Mrs. Pattwell and seconded by Mr. Kenney, the Board by unanimous roll call vote approved the Board Meeting Minutes and adoption of 22-23 SY Board Goals #1 as follows:

**Approve Board Meeting Minutes**

Recommend Board approval of the following meeting minutes:

- September 27, 2022 Regular Meeting Minutes

**1. Adoption of 2022 - 2023 Board Goals**

Recommend Board approval of the following Board Goals for the 2022 - 2023 school year:

**MONITOR AND REVIEW STRATEGIC PLAN**

1. Monitor progress and review the RFH Strategic plan on a quarterly as well as yearly basis beginning in November 2022, February 2023, April 2023 and July 2023:
  - To ensure the strategic priorities are aligned with district goals and board committee goals and make any necessary adjustments through the appropriate board committee(s) in collaboration with the Administration.

**BOARD RESPONSIBILITIES**

2. The Board, in collaboration with the Administration, will continue to work to increase committee effectiveness, transparency, and communication by:
  - Specifically reviewing/defining each committee's purpose and charge;
  - By November 2022, define annual committee goals that align with and support District goals and the Strategic Plan.

**BOARD PROFESSIONAL DEVELOPMENT**

3. The Board in collaboration with the Administration will plan 2 full Board workshops. Individual Board members will attend 2 programs, seminars or workshops conducted by NJSBA.

**BOARD ANNUAL PLANNING**

4. Establish Board annual planning schedule in January 2023.

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**PERSONNEL**

On a **MOTION** made by Mr. Page seconded by Mrs. Whitehouse, the Board by unanimous roll call vote approved Personnel agenda items 2-5 as follows:

**Additional Assignments**

**2. Approval of Additional Assignments for the 2022 - 2023 School Year**

Recommend Board approval for the following staff members to provide additional coverage for the 2022 - 2023 school year at a rate of \$30.00 per hour, on an as needed basis:

NAME	ASSIGNMENT
Nicholas DelBuono	Saturday Detention

**3. Approval of Paraprofessionals for Extracurricular Activities for the 2022 - 2023 School Year**

Recommend Board approval for the following paraprofessionals to support students during extracurricular activities during the 2022 - 2023 school year:

NAME	HOURLY RATE
Jacqueline Briody	\$20.25
Maryanne Costa	\$20.80
John Goode	\$20.25
Krista Honnold	\$20.80
Kyle Marinelli	\$20.80
George Massabni	\$20.25
Juli O'Neill	\$20.25
Meagan Springsteen	\$21.34
Jacqueline Steel	\$20.80
Susan Trocchia	\$20.25



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Carol Tully	\$21.34
Brandon Wall	\$21.34
Kathleen Wolkom	\$22.51

**4. Approval of Special Education Shared Service Stipend**

Recommend Board approval of the following special education shared service stipend for the 2022 - 2023 school year, as per the Memorandum of Agreement between the Rumson-Fair Haven Board of Education and the Rumson-Fair Haven Administrative & Supervisory Association for:

Noelle Laufer	\$7,400.00
Chris Alworth	\$1,800.00
Meredith Brow	\$1,800.00 ( <i>prorated effective August 15, 2022</i> )
Melissa Bryan	\$1,800.00
Seth Herman	\$1,800.00
Chris Lanzalotto	\$1,800.00
Heather Mills	\$1,800.00 ( <i>prorated effective September 16, 2022</i> )
Jonathan Pennetti	\$1,800.00

**Substitutes / Coaching/Advisor Appointments**

**5. Approval of Substitutes for the 2022 - 2023 School Year**

Recommend Board approval of the following substitutes for the 2022 - 2023 school year:

<u>NO.</u>	<u>NAME</u>	<u>CERTIFICATION</u>
1.	Danielle Coby	Monmouth County Sub. Cert. exp. 9/30/2027
2.	Daniel Petrucelli	Monmouth County Sub. Cert. exp. 9/30/2027

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**FINANCE**

On a **MOTION** made by Mr. Page seconded by Mr. Kenney , the Board by unanimous roll call vote approved Finance agenda items 6-16 as amended as follows:

**6. Approval of Bill List**

Recommend Board approval of the following bill lists dated **October 6, 2022**:

General Fund	\$ 847,408.02
Special Services Fund	\$ 691.85
Capital Projects Fund	\$ 2,627.54
Food Services Fund	\$ 130,993.47
<b>Total</b>	<b>\$ 981,720.88</b>
Payroll ( <del>09/15/22</del> ) (09/30/22)	\$ 614,418.12
<b>Total Expenditures</b>	<b>\$ 1,596,139.00</b>

**7. Approve Board Secretary's Report – August 2022**

Recommend Board approval of the Board Secretary's report for **August 31, 2022**.

**8. Approve Panda LLC, Cash Reconciliation Report– August 2022**

Recommend Board approval of the **Panda LLC Cash Reconciliation** report for – **August 31, 2022**.

**9. Budget Transfers - August 2022**

Recommend Board approval of the budget transfer report for **August 2022**.

**10. Board Secretary's Certification of Budgetary Major Account Fund Status**

To approve that pursuant to 6A:23A-16.10(c)3, the School Business Administrator/Board Secretary certifies to the Board of Education that the total encumbrances and expenditures for



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each line item does not exceed the line item appropriation in accordance with 6A:23A-16.10(a) as of **August 31, 2022**.

**11. Board of Education's Certification of Budgetary Major Account Fund Status**

To approve that pursuant to 6A:23A-16.10(c)4, the Board of Education after review of the School Business Administrator/Board Secretary's monthly financial reports as of **August 31, 2022**, and upon consultation with the appropriate district officials, certifies to the best of their knowledge no major account or fund has been over-expended in violation of 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**12. Approval of Attendance at Professional Conferences and or Workshops:**

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel (not to exceed)	Location
09-29-22	Elizabeth House	Out of District Visitation	\$0	\$0	Piscataway, NJ
10-19-22	Jane Knific	31st Annual School Health Conference	\$99	\$35	Somerset, NJ
10-24-22	Patrick Karl	Villanova University Nova Nation Presentation and Campus Tour	\$0	\$120	Villanova, PA
10-25-22	Nicholas DelBuono	High School Mock Trial Workshop	\$0	\$0	New Brunswick, NJ
12-2-22 to 12-4-22	Megan Wilkins	NCSS Conference	Already board approved	\$379	Philadelphia , PA
12-4-22 to 12-6-22	Justin Langlois	NJASL Annual Fall Conference	\$250	\$461	Atlantic City, NJ
12-12-22	Alexis Marinov	Developing Literacy Skills in Small Group and In Class Support Settings Grades 9-12	\$100	\$0	Eatontown, NJ

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12-12-22	Rachel Hoff	Developing Literacy Skills in Small Group and In Class Support Settings Grades 9-12	\$100	\$0	Eatontown, NJ
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**13. Approve On-Tech Consulting - E-Rate Consultants 2023-2024 SY**

Recommend Board approval to enter into a letter of intent to contract with On-Tech Consulting, Red Bank, NJ to assist in completing the application process for E-Rate funding for the 2023-2024 school year, with a maximum cost to the district of \$1,500.

**14. Approval to Accept Donation**

Recommend Board approval to accept a donation in the amount of \$165 from Road Runner Sports to the RFH Field Hockey team.

**15. Approval of a Contract - Boys and Girls Clubs of Monmouth County - Pool Rental**

Recommend Board approval of a contract with Boys and Girls Clubs of Monmouth County for the rental use of the swimming pool and related locker rooms in the amount of \$9,289.

**16. Approval of a Contract - Ice Rental - RB Generals Hockey Club LLC**

Recommend Board approval of a contract with RB Generals Hockey Club, LLC, Red Bank, NJ, for ice time for practices and games for the 2022-2023 season in the amount of \$30,9373.50 pending the scheduling of competition for the ice hockey team during the winter season.



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**EDUCATION**

On a MOTION made by Mrs. Patwell seconded by Mr. Page, the Board by unanimous roll call vote approved the Education agenda item #17.

**17. Approval of Fundraising Request(s) for the 2022-2023 School Year as listed**

Recommend board approve the following fundraising request(s) for the 2022-2023 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
October 24 - 31	National Art Honor Society	Kristen Lanfrank	Lollipop Sale
December 5 - 21	National Art Honor Society	Kristen Lanfrank	Hand Painted custom ornament sale
October - November	Class of 2026	Alyssa Trocchia	Discount Card Sale
November 26	Character Ed	Alyssa Trocchia	Flag Football Game

**ADDENDUM**

On a MOTION made by Mr. Kenney seconded by Mrs. Whitehouse, the Board by unanimous roll call vote approved the Addendum agenda items 18-21.

**PERSONNEL**

**18. Approval of Winter Coaches for the 2022-2023 School Year**

Recommend Board approval of winter coaches for the 2022 - 2023 school year as per Attachment A.

**19. Approval of Additional Assignments for the 2022 - 2023 School Year**

Recommend Board approval for the following staff members to provide additional coverage for the 2022 - 2023 school year at a rate of \$30.00 per hour, on an as needed basis:

NAME	ASSIGNMENT
Daniel Petrucelli	Saturday Detention Monitor

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**FINANCE**

**20. Approve Behavioral Education Consultant**

Recommend Board approval of the proposal from Brett DiNovi & Associates, LLC, for behavior education consultation July 1, 2022 through June 30, 2023 to provide Applied Behavioral Analysis (ABA) services by a Board Certified Behavioral Analyst (BCBA) or Clinical Associate for the 22-23 SY for an amount not to exceed \$34,720.

**21. Approve Agreement for Professional Services**

Recommend Board approval of the proposal from New Age Behavior Consultants, LLC to provide professional services, specifically for a School Psychologist for the 2022-2023 school year at \$620 per diem not to exceed 3 days per week.

**11. Discussion Items - None**

**12. Public Comment - Any School Related Topic**

None at this time.

**13. Executive Session**

On a **MOTION** made by Mrs. Whitehouse, seconded by Mr. Kenney, the Board by unanimous roll call vote, moved to Executive Session at 7:29 p.m.:

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Rumson-Fair Haven Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on October 11, 2022 to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and



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**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

❖ Student Matters

**14. Reconvene Public Session**

On a **MOTION** by Mr. Kenney seconded by Mrs. Whitehouse, the Board by unanimous roll call vote returned to open Public Session at 7:47 p.m.

**15. Adjournment**

As there was no further business before the Board, on a **MOTION** by Mrs. Whitehouse seconded by Mrs. McCabe, the Board by unanimous roll call adjourned the meeting at 7:47 p.m.

Respectfully submitted,

*Sean S. Cranston*

Sean S. Cranston  
Business Administrator/Board Secretary  
Rumson-Fair Haven Regional High School

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL ATTACHMENT A  
2022-2023 WINTER COACHING STAFF**

<b><u>BOYS BASKETBALL - GROUP II</u></b>		<b><u>POSITION</u></b>	<b><u>STEP</u></b>	<b><u>SALARY</u></b>
1	Christopher Champeau	Head Coach	7	\$8,608
2	Jeffrey Herkimer	Assistant Coach	7	\$6,370
3	John Yablonski	Assistant Coach	5	\$5,672
<b><u>GIRLS BASKETBALL - GROUP II</u></b>				
4	David Callahan	Head Coach	7	\$8,608
5	Riley Kehoe	Assistant Coach	2	\$4,496
6	Kelly Ridolfi	Assistant Coach	6	\$6,034
7	Shane Fallon	Volunteer Coach		
<b><u>WRESTLING - GROUP II</u></b>				
8	Eleazar DeLuca	Head Coach	2	\$5,675
9	Thomas Colella	Assistant Coach	7	\$6,370
10	Jeremy Schulte	Assistant Coach	7	\$6,370
11	Zachary DelVecchio	Volunteer Coach		
<b><u>SWIMMING- GROUP III</u></b>				
12	Zachary Wilson	Boys Head Coach	7	\$7,929
13	Meghan Vaccarelli	Girls Head Coach	7	\$7,929
14	Michael Ennis	Assistant Coach	6	\$5,600
<b><u>ICE HOCKEY - GROUP III</u></b>				
15	Eric Zullo	Head Coach	7	\$7,929
16	Gregg Amato	Assistant Coach	7	\$5,954
17	Bradley Power	Assistant Coach	7	\$5,954
18	Dino Pagano	Volunteer Coach		
<b><u>WINTER TRACK - GROUP IV</u></b>				
19	Timothy McLoone	Head Coach	7	\$5,663
20	Robert Keogh	Assistant Coach	6	\$4,158
21	Samantha Haughwout	Assistant Coach	4	\$3,603
22	Michael Haughwout	Volunteer Coach		
23	Kenneth Young	Volunteer Coach		
24				
25				
26	Kyle Marinelli	Winter Weight Room		\$1,538